

2.5.1 Administration: There was no change in the administrative set up of the Directorate of Historical Archives and Archaeology (Museum) of Goa during the period under review. However, under the Sixth Five Year Plan new proposal for expansion of the Department of Archives, Archaeology and Museum was submitted to Government which was approved and is being presently implemented.

2.5.2 Budget: During the period under review a sum of Rs.3,45,000 was spent out of the budget provision of Rs.3,82,000 on the non-plan side, and a sum of Rs.4,20,000 (approximately) was spent out of the budget allocation of Rs.9,75,000 on the plan side. The expenditure shown on plan side is approximate as it forms part of combined scheme for development of Archives, Archaeology and Museum. A sum of Rs.3,27,000 was spent out of the budget provision of Rs.4,25,000 during 1978-79 towards the construction of a new building of the Archives Section. An additional provision of Rs.3,50,000 has also been made on the plan side in this regard. For the year 1979-80 a sum of Rs.11,90,000 has been provided on the non-plan side and a sum of Rs.4,00,000 on the plan side.

2.5.3 Building: The Directorate at present has its own building, but due to paucity of space Government has decided to maintain the Archives section and Archaeology section in two different buildings. The new building of the Archives section is being constructed in two phases. While the

construction under Phase I, comprising of stack rooms and preservation unit has been since completed and made ready for occupation, it is proposed that during 1979-80, the construction work under Phase II comprising library, Seminar and Conference Halls and the administrative block will be undertaken.

2.5.4 Record Management: During the period, about 225 bundles of "Ouvidoria Geral and Intendencia da Ponda" and 99 files of different titles such as 'Estrangeiros', "Consules" and of Daman, were examined and rearranged. Almost all papers were marked for retention. While reviewing the records, a regular retention schedule is followed.

2.5.5 Research and Reference: Twenty five scholars availed themselves of the research facilities in the Archives and during the period 4 files of records by various Government agencies and 1573 record books by research scholars were requisitioned. Besides, nearly 1119 queries on records and 9 queries concerning freedom fighters who had participated in the Freedom Movement in Goa were attended to.

2.5.6 Reference Media: About 1215 volumes of different titles, such as 'Alfandegas', 'Cofra', 'Secretaria Geral', 'Documentos para viagem' and 'passaporte para-o-estrangeiro' were listed. Besides, 127 files of 'Ouvidoria Geral', 996 volumes of Fazenda and of Daman pertaining to 'assentamentos', 'cesamentos' and 'nasoimentos', 69 volumes of different titles and 303 books carrying different titles

were also listed. In addition, reference books **like** 'Roteiro' and 'Guide' to collections of records from Goa Archives have already been published.

2.5.7 Publication Programme: During the period, the transcribing work of Volume III of 'Assentos de Conselho de Fazenda' was undertaken with a view to publish it. Besides, the work on another project regarding selection of documents on 'Savantwadi Saunsthanehya Itihasachi Sadhane' and also regarding Publication of 'Quarterly Newsletter' was continued.

2.5.8 Preservation of Records: With a view to make them ready for necessary repairs about 5,620 folios of manuscript volumes, rare reference books and loose Modi documents were flattened.

Besides, minor tissue-paper repairs done to many sheets, about 5,022 sheets from manuscript volumes were reinforced fully with tissue paper, 52 loose documents were repaired with Chiffon and 2211 folios from manuscript books were guarded before binding.

2.5.9 Photo-Duplication: The State Archives has its ~~own~~ own reprographic section, complete with a microfilm camera, etc. and during the period, about 3,073 frames of negative microfilms from different volumes of Moneoes do Reino, etc., were prepared. Also about 966 photoprints were prepared during the period.

2.5.10 Library: During the period about 288 reference books and 83 periodicals were acquired. Besides, a development programme for library is also being worked out.

2.5.11 Other Activities: In November, 1978, an International Seminar of Indo-Portuguese History was held at Panaji-Goa, which was co-sponsored by the Government of Goa, Daman and Diu. Many well known learned scholars from Europe and America participated in the Seminar. During the Seminar an exhibition of the old documents of the Archives, was also arranged. Different types of important and rare documents and seals were exhibited in the exhibition.